



Summer 2014 Boston Bar Association Judicial Internship Program

Several Massachusetts State Courts are now accepting applications for interns for Summer 2014. This unpaid, non-credit* internship provides students the opportunity to work directly with a judge, observe courtroom proceedings and enhance their legal research and writing skills. In addition, interns are invited to engage in weekly professional development seminars and meetings held at the BBA. The Boston Bar Association's Diversity & Inclusion Section's Pipeline and Recruitment Committee is helping to connect the judges with potential interns.

Students who have completed their first year of law school and are able to work at least 15 hours per week will be considered**. Diverse students are strongly encouraged to apply. A flexible schedule is available to accommodate other commitments.

Interested students should complete the attached application and submit it along with a cover letter, resume, and a letter of recommendation from a law school professor. Applications will be collected on a rolling basis with a deadline of **March 1, 2014**. Students are encouraged to indicate placement preferences, however those placements cannot be guaranteed.

Please email applications on or before March 1st to:

Susan Helm
Member Programs Coordinator
16 Beacon Street
Boston, MA 02108
shelm@bostonbar.org

* Students may be able to obtain credit from their law school for participation in the program on a case by case basis.

** Interns must comply with the Massachusetts State Courts' confidentiality and ethical guidelines, which, among other things, preclude any outside legal work, whether paid or unpaid, while participating in the internship program. Interns must also comply with the Massachusetts State Courts' guidelines for avoiding potential conflicts, including those that may arise while the intern is looking for legal employment. Interns are subject to a CORI (Criminal Offender Record Information) background check.

Please contact Susan Helm, Member Programs Coordinator at the BBA at (617) 778-1984 or shelm@bostonbar.org with any questions about the Program or Application.

SECTION I- Contact Information:

Name: _____ Phone: _____

Other Phone: (optional): _____

Home Address: _____

Date of Birth: _____

Law School: _____

School Address: _____

Expected Graduation Year: _____

Primary email: _____

Other email: _____

SECTION II- Personal Background (optional):

Race: _____

Ethnicity: _____

Gender: _____

Sexual Orientation: _____

SECTION III – Availability:

___ Weekday mornings

___ Weekday afternoons

___ Weekday evenings

Do you have any regular standing commitments?

SECTION IV – Please indicate your placement preference, however placements cannot be guaranteed:

___ Boston Municipal Court

- ___ Brighton**
- ___ Central (Boston)**
- ___ Charlestown**
- ___ Dorchester**
- ___ East Boston**
- ___ Roxbury**
- ___ South Boston**
- ___ West Roxbury**

___ Probate and Family Court. Please indicate county (and city or town, if applicable) preference:

- ___ Barnstable** (Barnstable)
- ___ Berkshire** (Pittsfield)
- ___ Bristol** (New Bedford, Fall River, Taunton)
- ___ Dukes** (Edgartown)
- ___ Essex** (Salem, Lawrence, Newburyport)
- ___ Franklin** (Greenfield)
- ___ Hampden** (Springfield)
- ___ Hampshire** (Northampton)
- ___ Middlesex** (Cambridge, Lowell, Marlborough)
- ___ Nantucket** (Nantucket)
- ___ Norfolk** (Canton)
- ___ Plymouth** (Brockton, Plymouth)
- ___ Suffolk** (Boston)
- ___ Worcester** (Worcester, East Brookfield, Fitchburg, Gardner, Leominster, Uxbridge, Westborough)

___ United States Bankruptcy Court, District of Massachusetts - Boston

- *Preference is given to early applications as this is a very limited placement
- *Applicants need to have taken a bankruptcy course or be enrolled in one for the spring semester.
- * Internship located at the John W. McCormack Court House in Boston

___ Massachusetts State District Court. Please indicate county (and city or town, if applicable) preference:

- ___ Barnstable** (Barnstable)
- ___ Berkshire** (Pittsfield)
- ___ Bristol** (New Bedford, Fall River, Taunton)
- ___ Dukes** (Edgartown)
- ___ Essex** (Salem, Lawrence, Newburyport)
- ___ Franklin** (Greenfield)
- ___ Hampden** (Springfield)
- ___ Hampshire** (Northampton)
- ___ Middlesex** (Cambridge, Lowell, Marlborough)
- ___ Nantucket** (Nantucket)
- ___ Norfolk** (Canton)
- ___ Plymouth** (Brockton, Plymouth)
- ___ Suffolk** (Boston)
- ___ Worcester** (Worcester, East Brookfield, Fitchburg, Gardner, Leominster, Uxbridge, Westborough)

– Do you have access to a car?

SECTION V – Please provide a few sentences in response to the statements/questions below:

What are your unique experiences that would make you a good candidate for the Judicial Internship?

What are your expectations of the Judicial Internship Program? Why do you want to participate in this program?

Additional information that is helpful when assigning you to a judge:

By signing below, I acknowledge that I am applying to the program in good faith and will contact the administrators in the event that I need to withdraw my application. In the event that I am placed, I acknowledge that interns must comply with the confidentiality and ethical guidelines of the Massachusetts State Courts, which, among other things, preclude any outside legal work, whether paid or unpaid, while participating in the internship program. I further acknowledge that Interns must also comply with the Massachusetts State Courts' guidelines for avoiding potential conflicts, including those that may arise while I am seeking legal employment. I also acknowledge that I may be subject to a CORI (Criminal Offender Record Information) background check.

Signature

Date