



COMMONWEALTH OF MASSACHUSETTS  
THE TRIAL COURT  
PROBATE AND FAMILY COURT DEPARTMENT  
ADMINISTRATIVE OFFICE

Transmittal No. 5-2014

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## Memorandum

**TO:** All Judges, Registers, Judicial Case Managers, Assistant Judicial Case Managers, Assistant Registers, First Assistant Registers, and Family Law Facilitators

**FROM:** Angela M. Ordoñez *Amo*

**DATE:** 5/9/14

**RE:** Probate & Family Court Forms Update

**BY EMAIL**

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Attached please find a list of the most recent form updates and changes to both website and MassCourts forms. The website forms can be viewed at the following web address:

**NEW** Internet link: <http://www.mass.gov/courts/forms/>

The MassCourts forms can be accessed through a case in MassCourts using the referenced form code in the attached document.

If you have questions regarding how to access forms or the form changes please contact Emily Deines at [Emily.deines@jud.state.ma.us](mailto:Emily.deines@jud.state.ma.us).

# Probate & Family Court Form Update 5/9/14

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## All Web Forms

- Improved tab ordering for better form navigation
- Removal of address fields to shorten the forms and provide the most accurate court information
- Addition of MassCourts docket codes to all forms for easy docketing by court staff
- Ability to save all forms

## NEW CJ-P 87 Petition for Adoption and Affidavit of Petitioner(s)

- **New** combined CJ-P 87 Petition for Adoption and Affidavit of Petitioner(s) to replace CJ-P 87 Petition for Adoption G.L. c. 210, §6 and CJ-P 96 Affidavit of Petitioner for Adoption G.L. c. 210, §6
- Located at: <http://www.mass.gov/courts/forms/adoption-name-change-forms-gen.html>
- You will now be able to docket and scan the Petition and Affidavit as one document in MassCourts

## NEW CJ-P 26 Certificate of Name Change

- **New** CJ-P 26 Certificate of Name Change
- Located in MassCourts: Forms Generation Code CRNCPF

## REVISED CJ-P 99 Sua Sponte Order for Transfer to the Department of Children and Families

- Revised CJ-P 99 Sua Sponte Order for Transfer to the Department of Children and Families to edit references to DSS
- Located in MassCourts: Forms Generation Code SSDSS

## NEW Department of Revenue Form Design

- **New** look of Department of Revenue generated forms (see sample attached)



**Commonwealth of Massachusetts  
The Trial Court  
Probate and Family Court Department**

**COMPLAINT TO ESTABLISH PATERNITY**

Division CountySS#

Docket No. CaseDocketID#

Massachusetts Department of Revenue  
Child Support Enforcement Division  
on behalf of

Jane Doe, Plaintiff  
Plaintiff Caption 1  
Plaintiff Caption 2

, Plaintiff v. John Doe, Defendant  
Defendant Caption 1  
Defendant Caption 2

, Defendant

1. The Child Support Enforcement Division of the Massachusetts Department of Revenue brings this complaint pursuant to G. L. c. 119A, § 3 and c. 209C on behalf of the plaintiff(s) noted above.
2. The child who is the subject of this complaint is:  
Bobby A. Doe I
3. The child was born on: 12/18/2001
4. The name of the child's custodian is:  
Jane A. Doe I
5. The child's custodian is the child's: birth mother
6. The child resides with the custodian in Massachusetts in the County of: JaneDoe Co
7. The mother of the child named above is:  
Jane A. Doe I  
80 Everett Ave.  
Apt 100  
Lynn, MA 02820
8. The father of the child named above is:  
John A. Doe I  
200 Arlington Ave.  
Apt 2043  
Chelsea, MA 02421
9. The mother and father of the child are not married to each other.
10. No other parties need to be joined pursuant to G. L. c. 209C, § 6. The mother of the child was not married at the time of the child's birth and was not married within 300 days before the birth of the child.





11. The Massachusetts Department of Revenue requests that the court:

- adjudicate the defendant to be the father of the child.
- order the mother / father to pay child support in an amount consistent with the child support guidelines.
- order the mother / father to provide private health care coverage that is reasonable in cost and accessible to the child, or if private health care coverage is currently not reasonable in cost and accessible to the child, order the mother / father to pay cash medical support until such private health care coverage becomes available.
- order the mother / father to pay reimbursement for past support provided to the child.
- order the mother / father to pay the costs of the child's unreimbursed medical expenses.
- order such other relief as the court deems appropriate.

Massachusetts Department of Revenue  
Child Support Enforcement Division  
By its attorney,

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joe Worken  
Counsel  
100 Cambridge St.  
Boston, MA 02114  
6178874892

Sample

